

CAMPUS POLICY FOR CHAIR HOLDERS AT RETIREMENT
February 2012

1. This policy applies to chair-holders whose retirement is effective in June of 2012 or later. It is intended to encourage the use of chairs for recruiting and retaining outstanding faculty members and to acknowledge the continued distinction and research contributions of chair-holders who retire.
2. Faculty members' tenure as chair-holders will end at the effective date of retirement, unless a written request for an extension is approved by the Chancellor. (Such requests should be addressed to the Vice Provost for the Faculty.) Requests will be approved only in highly exceptional circumstances. Please note that if no Berkeley faculty member is qualified to hold the chair, the payout from the chair will normally be used toward the recruitment of a qualified faculty member. After a faculty member's tenure of a chair has ended, he or she will no longer be entitled to use fresh payout from the chair's endowment. (Chair endowments yield fresh payout once a year, in August.)
3. Emeriti who are relinquishing an endowed chair are entitled to continue using the name of the chair. The appropriate form is this: Jane Donor Professor Emeritus Richard Roe.
4. Endowment payout that has not been spent by June thirtieth of a given fiscal year may be carried forward into the following fiscal year, and some or all of any such "carry-forward" in a chair's research funds may be retained by the faculty member after retirement. His or her dean must approve a plan for using the carry-forward, and the funds must be used in accordance with University policies and the terms of the chair. The dean may restrict the amount of funding that a faculty member may retain and the number of years over which the proposed use of the funds may extend. In no case may a dean approve a plan that budgets more than \$25,000 per year for research. Emeriti need not be Professors of the Graduate School to be eligible to retain carry-forward. Emeriti are warmly encouraged to direct a portion of carry-forward to the collection account of the Librarian who is the liaison for the relevant field, or to support campus libraries as appropriate.
5. At their discretion, deans may recommend that a faculty member who is retiring and relinquishing a chair be appointed as Chancellor's Professor Emeritus/Emerita for a period of one to three years. (Such recommendations should be addressed to the Vice Provost for the Faculty.) Like endowed chairs, Chancellor's Emeritus/Emerita Professorships will be reserved for those who have had records as distinguished scholars and teachers. Individuals need not be Professors of the Graduate School to be eligible for Chancellor's Emeritus/Emerita Professorships, but they must remain active in research. The annual research funding for a Chancellor's Emeritus/Emerita Professorship will be no less than \$6,000 and no more than \$15,000. One-third of the total will be provided by the EVCP.